

**NEW ORLEANS PIPE TRADES
Joint Apprenticeship Committee**

**P.O. Box 8428
METAIRIE, LA 70011
Telephone: 504-885-8033
Fax: 504-885-8034**

September 29, 2011

Dear Sir/Madam:

The New Orleans Pipe Trades is now recruiting Apprentices. Anyone interested in the Apprenticeship Program should apply at 2541 N. Arnoult Rd. Suite 122 Metairie. In order for an application to be complete, it must include the following documents:

1. A copy of your Birth Certificate
2. A copy of your High School Diploma or G.E.D. Certificate
3. A copy of your High School grades or a copy of your G.E.D. test scores
4. If you were in the Military Service, a copy of your Military Discharge Papers (DD214)
5. A copy of your Drivers License
6. A copy of your Social Security Card

**A \$20.00 application fee is required to process this paperwork.
(Money Order or Debit Card Only)**

The office will be opened for applications on the following dates:

Dates: October 10th – October 14th, 2011

**Times: Monday – Thursday, 8:30 a.m. - 11:30 a.m. and 1:00 p.m. - 4:00 p.m.
Friday, 8:30 a.m. - 11:30 a.m.**

Applications must be completed and filed by:

11:30 AM, Friday October 14th, 2011.

If you have any questions regarding applications, please call the Apprenticeship Office, at 504-885-8033.

Regards,

Randell Rovira

Randell Rovira
Program Director

RDR/jt